

ALL CORRESPONDENCE TO BE ADDRESSED TO THE MUNICIPAL MANAGER

Enquiries: Ralephenya T.D

Reference: Corp 8/1/1/06

08 March 2023

REQUEST FOR QUOTATION

MOLEMOLE MUNICIPALITY IS HEREBY INVITING QUOTATIONS FROM SUITABLE SERVICE PROVIDERS REGISTERED ON THE CENTRAL SUPPLIER'S DATABASE FOR THE FOLLOWING PROGRAMME:

1. Safety, Health and Environment skills programme

Unit standard	Quantity	NQF Level	SAQA ID	Period
Describe the functions of the workplace health and safety representative & Conduct workplace Occupational Health and Safety (OHS) inspections	15	02	259622 and 259619	As per notional hours

1. The following documentation should be attached to the quotations:

- a) The recent up-to-date central supplier database (CSD) registration report detailing all compliance requirements; [Last verified between the **advert date** and the **closing date**]
- b) Tax compliance status pin
- c) Fully signed and completed declaration of interest form [downloadable from www.molemole.gov.za]
- d) Fully signed and completed MBD 9 form [downloadable from www.molemole.gov.za]
- e) Proof of registration with relevant SETA (e.g. LGSETA)

Evaluation Criteria

The bid will be evaluated based on:

Stage 1 Evaluation of Functionality

- **Functionality**, bidders must achieve a minimum of 80% functionality in order to be considered for further evaluation in stage 2 (Evaluation on Price and Specific Goal). Bidders that score less than the minimum of 80% will be disqualified from further evaluation.

Safety, Health and Environment skills programme

Criteria	Weight	Applicable Value System
Registration <ul style="list-style-type: none"> - Detailed CV(Facilitator), Relevant qualification at NQF level 6, - Accreditation of Unit standards 	20 points	<i>Poor = 1</i> <i>Acceptable = 2</i> <i>Good = 3</i> <i>Very Good = 4</i> <i>Excellent = 5</i>
Experience on specific matter <ul style="list-style-type: none"> - Attach a maximum of 3 relevant orders or appointment letters 	30 points	
TOTAL	50 points	

Stage 2: Evaluation on Price and Specific Goals

- Bidders must attach the following supporting documents to claim points. Failure to attach the valid documents points shall not disqualify the Bidder from further evaluation; but only points will be forfeited.

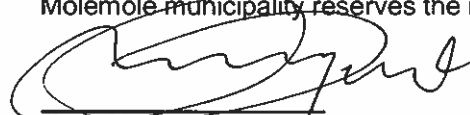
Preference Points for specific Goals	Means of Verification	Points
People or Business residing within Molemole Local Municipality	Statement of municipal rates or Proof of residents from Traditional Authority	5
Woman- Ownership of more than 50%	Identification Document	5
People with Disability	Medical Report indicating Disability	5
Youth (18 to 34 years)	Identification Document	5

The following conditions will apply:

- Quotations must be on an official letterhead of the company
- Price(s) quoted must be valid for fourteen (14) days from the date of this offer
- Incomplete quotations will be disqualified from further evaluation
- Payment will be effected within 30 days of receipt of invoice.
- Quotations will be evaluated on 80/20 preference point system. Whereas 80 points will be for price and 20 will be for specific goal as per PPPFA of 2022,
- The Municipality is not bound to accept the lowest or any bid and reserve the right to not accept any quotation either wholly or a part thereof;

Kindly direct all technical enquiries to **Mr Mahlake M** at **015 501 2333** between 08:00 and 16:30. All quotations should be submitted at Mogwadi Municipal Tender Box by the latest **15 March 2023 at 10:00**, clearly marked the **name of the programme**. No quotation will be accepted after the closing date.

Molemole municipality reserves the right to accept any quotation.



Mr Makgatho K.E
Municipal Manager